



MOUNTAINSIDE MAIL

WILL CALL SERVICE AGREEMENT

Box # 2_____ (use 2000's for will call)

CUSTOMER INFORMATION

last name_____ first name_____

last name_____ first name_____

business name _____

physical address _____

city/state _____ zip _____

best contact phone _____ best contact email _____

Package notifications

email _____

text _____

By completing this form and USPS Form 1583, a copy of which will be made available to the United States Postal Service, you appoint Mountainside Mail as a licensed mail service agent for the receipt of your mail and parcels. Mountainside Mail is an independent company that is not affiliated or contracted with the United States Postal Service, however, works with USPS to ensure the compliance of all postal regulations and requirements. Identification and completed USPS Form 1583 is required for every adult listed on the mailbox who may receive mail or packages.

All information gathered by Mountainside Mail regarding your account will be treated as strictly confidential and will be disclosed only for law enforcement purposes or upon request by postal inspector.

Mountainside Mail requires a credit card to be kept on file or a \$10/deposit for will call accounts. There is a \$5 set up fee. Rates are as follows:

\$1 per letter

\$3 per small package (up to 5 lbs)

\$5 per medium package (5-15 lbs)

\$10 per large package (20-50 lbs)

\$20 per package over 50 lbs

You agree to use Mountainside Mail will call services only for lawful purposes and in conformity with all applicable federal, state, and local laws and regulations.

You agree to protect, indemnify, and hold harmless Mountainside Mail from and against any and all claims, demands, and causes arising from use of their mailbox, including failure of delivery carriers to deliver mail/parcels on-time. Mountainside Mail will take all reasonable steps to provide security of your mail/parcels, however, Mountainside Mail is not responsible for any damaged or lost items.

Signature _____

Date _____

